

SELF ADDRESSED SLIP

1. NAME : _____

2. ADDRESS FOR COMMUNICATION : _____

3. CONTACT NO. : _____

11. Academic Qualifications:

Examination	Year From	To	Name of School/College & Location (Mention full name)	Board / University (Mention the full Name)	Subjects/ Stream	% of Marks (overall)	Degree with stream (please specify , like BE/B.Tech/B. Com (Hons.)/ B. Com (Pass) etc.)
Secondary							
Sr. Secondary (10+2)							
Graduation* Year 1							
Year 2							
Year 3							
Year 4							
Post Graduation							
Any other Diploma / Degree							

Note :

- a. **OVERALL PERCENTAGE OF MARKS MUST INCLUDE ALL SUBJECTS.**
- b. If you are awarded grade points please convert them into percentage of marks and indicate.
- c. If there is a formula given by University for conversion it may please be stated.
- d. If you are a rank holder, indicate the same with class awarded.
- e. * If not yet completed, please give the detail of the present status and percentage in graduation obtained till now. In case of less than 50% marks in Graduation, the admission will automatically get cancelled and no refund of charges shall be made.

12. Work experience detail (if any) (Please mention the experience details after graduation only. Do not include training period that is a part of any academic requirement).

Name & Address of Organization	Designation	From (Month & Year)	To (Month & Year)	No. of Month	Salary Drawn (Monthly)

13. Extra Curricular Activities _____

14. Achievements _____

15. Objective of Joining the Programme _____

16. Do you require hostel accommodation? Yes No

DECLARATION BY APPLICANT

I declare that the particulars given are correct to the best of my knowledge and belief. If at any stage it is found that any of the information is incorrect, I will withdraw from the programme and will not claim any refund.

I will, on admission, submit to the rules and discipline of the RITEE Business School (RIBS). I hold myself responsible for the dues and prompt payment of charges. I have read rules that charges, once paid will not be refunded to me and I accept the stipulation.

Date

Signature of Parent / Guardian

Signature of Applicant

D.D. No. _____ Dated : _____ Amount : Rs. 1200/- Drawn on _____

(The draft should be made in favour of RITEE Business School, Raipu (C.G.))

Incomplete applications will be rejected

Sponsorship Certificate Overleaf

COMPANY SPONSORSHIP CERTIFICATE

(Applicable only for Company Sponsored Candidates)

We sponsor Mr. / Ms. _____ for undergoing **PGDM – Two Year Full Time course of RITEE Business School (RIBS)** for the session starting from June / July – 2009.

We undertake to employ the above named candidate after the completion of the course, if not already employed in our organization.

Name of the Official _____

Designation _____

Name and Address of the Organization _____

Tel. No. _____ Fax _____ E-Mail _____

Signature
with Official Seal of the Company

RITEE Business School (RIBS)

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