

MANDATORY DISCLOSURE BY INSTITUTIONS RUNNING PGDM PROGRAMME TO BE INCLUDED IN THEIR RESPECTIVE INFORMATION BROCHURE, DISPLAYED ON THEIR WEBSITE AND TO BE SUBMITTED TO AICTE EVERY YEAR WELL BEFORE THE ADMISSION PROCESS.

I. Name of the Institution: *RITEE Business School*

❖ Address including telephone, Fax, e-mail.

RITEE Business School
Chhatauna, Mandir Hasaud
NH-06
District – Raipur – 482101
Chhattisgarh, India
Phone No. 0771 - 2534854
Fax No. 0771 - 2537634
E-Mail: info@ribs.edu.in
Website: www.ribs.edu.in

II. Name & Address of the Director

Prof. (Dr) Subhasish Das
RITEE Business School
Chhatauna, Mandir Hasaud
NH-06
District – Raipur – 482101
Chhattisgarh, India

III. Governance

- ❖ Members of the Board and their brief background. - **(Annexure – 1)**
 - ❖ Members of Academic Advisory Body. - **(Annexure – 2)**
 - ❖ Frequency of the Board Meetings and Academic Advisory Body: Quarterly
 - ❖ Organizational chart and processes - **(Annexure – 3)**
 - ❖ Nature and Extent of involvement of faculty and students in academic affairs/ improvements.
- a. Academic
 - b. Finance Affairs
 - c. Hostel Affairs
 - d. Infrastructure
 - e. Mess Affairs
 - f. Publications
 - g. Placement Activity
 - h. Social and Cultural Activities
 - i. Sports Activities

All these bodies at the institute are intended to engage the faculty, students of this institute and of other institutes in various types of academic interactions which eventually lead to improvements.

IV. Programmes

- ❖ Name of the Programmes (Full Time) approved by the AICTE.

Post Graduate Diploma in Management

- ❖ Name and duration of programme(s), if any, not approved by AICTE and being run in the same campus.

N.A.

- ❖ For each Programme the following details are to be given:
 - Name
 - Number of seats
 - Duration
 - Cut off mark for admission during the last 2 years.
 1. For All India Category
 2. For State Category
 - Fee
 - Placement Facilities
 - Campus placement in last two years with minimum salary, maximum salary and average salary. ***N.A.***

Details about the Programmes:

Programme Name	PGDM
Particulars	
Number of seats	60
Duration (Years)	2
Cut off marks for: admission-2009	N.A.
Fee per year	<i>See itemVI</i>
Placement Facility	Yes
Campus Placement	N.A.

- ❖ Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of AICTE approval.

No such collaboration exists

- ❖ Details of the Foreign Institution/University:

Since there is no collaboration, not applicable

- Name of the University / Institution
- Address
- Website
- Is the Institution / University Accredited in its Home Country
- Ranking of the Institution / University in the Home Country
- Whether the degree offered is equivalent to an Indian degree?
If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and jobs both within and outside the country.
- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefits of collaboration.

- ❖ For each Collaborative / affiliated Programme give the following:

Since there is no collaboration, not applicable

- Programme Focus
- Number of seats
- Admission Procedure
- Fee
- Placement Facility

- Placement Records for last two years with minimum salary, maximum salary and average salary :**Not applicable**
(Annexure - 4 not required)

- ❖ Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic / Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16th May, 2005. **Not applicable**

V. FACULTY

- ❖ Number of faculty members:
 - Permanent faculty - **6 (As in Feb. 2009)**
 - Visiting faculty - **Visiting faculty data for the current year has not been given as such faculty for the final term is yet to be decided.**
 - Adjunct faculty -
 - Guest faculty -
- ❖ Profile of each faculty with qualifications, total experience, age and duration of employment at the institute concerned. **(See Annexure - 5)**
- ❖ Number of faculty employed and left during the last two years

Employed: 6
Left: 0
- ❖ Profile of Director/Principal with qualifications, total experience, age and duration of employment at the institute concerned. **(See Annexure - 6)**
- ❖ Whether student assessment of faculty is in force. - **Proposed**

VI. FEE

- ❖ Details of fee, as approved by State Fee Committee, for the Institution.
The Institute sets its own fees.
- ❖ Time schedule for payment of fee for the entire programme.

Time Schedule for Payment (In Rs.)

YEAR	TERM	PGDM
1st Year	I	35,000
	II	35,000
	III	30,000
2nd Year	IV	35,000
	V	35,000
	VI	30,000

Note: All fees are paid at the beginning of each term.

- ❖ Fee waivers granted with amount and name of students.

No waiver is granted.

- ❖ Number of scholarships offered by the institute with the name of students, duration and amount.

No Scholarships

- ❖ Criteria for fee waivers/scholarships.

Not applicable

- ❖ Estimated cost of boarding and Lodging in Hostels.

<i>PGDM</i>	<i>Boarding</i>	<i>Rs. 48,000/- per annum</i>
	<i>Lodging:</i>	
	<i>Double Seated</i>	

VII. ADMISSION

- ❖ Number of seats sanctioned with the year of approval.
PGDM 60 seats 2009-10 (Approval letter received)
- ❖ Number of students admitted under various categories each year in the last two years.

N.A.

- ❖ Number of applications received during last two years.

N.A.

VIII. ADMISSION PROCEDURE

- ❖ Mention the admission test being followed, name and address of the Test Agency and its URL (website).

- **MAT/CAT/XAT/ATMA**, All India Management Association

Management House

14, Institutional Area, Lodhi Road, New Delhi 110003, India

Tel: 011 - 24645100, 24617354

Fax: 011- 24626689 www.aima-ind.org

Ahmedabad: Admissions Office, Indian Institute of Management, Vastrapur, Ahmedabad-380015: admission@iimahd.ernet.in

Bangalore: Admissions Office, Indian Institute of Management Bangalore, Bannerghatta Road. Bangalore -660076 : pgpadm@iimb.ernet.in

Kolkata: Admissions Office, Indian Institute of Management Calcutta. D.H. Road. Joka, Kolkata- 700 104: pgpadmissions@iimcal.ac.in

Indore: Admissions Office, Indian Institute of Management Indore, Pigdamber, Rau, Indore- 453331: pgpadmission@iimidr.ac.in

Kozhikode: Admissions Office, Indian Institute of Management Kozhikode, IIM Kozhikode Campus P.O.. Kozhikode-673570: admissions@iimk.ac.in,

XAT conducted by XLRI for PGDBM. Agency – XLRI, C. H. Area (E), Jamshedpur – 831 001. URL: <http://www.xlri.edu>

Office of ATMA

Association of Indian Management Schools

House No. 8-3-677/57 A

**Plot No. 57, Sri Krishnadevarayanagar,
Street No.6, Yellareddiguda,
Hyderabad 500 016.
India www.atma-aims.org**

- ❖ Number of seats allotted to different Test Qualified candidates CAT, MAT, XAT, JMET, ATMA, CET, JEE (State conducted tests / University tests).

All 60 seats in PGDM are under MAT/CAT/XAT/ATMA.

- ❖ Calendar: **(For 2009 Admission for PGDM)**
 - Last date for request for applications. – **June 15, 2009**
 - Last date for submission of application – **June 15, 2009**
 - Dates for Group Discussion (GD) / Interviews – **In June 2009 on different dates.**
 - Dates for announcing final results – **June 30, 2009**
 - Release of admission list (main list and waiting list should be announced on the same day)
Yes, these two lists are announced on the same day.
 - Date for acceptance by the candidate (time given should in no case be less than 15 days)
July 15, 2009
 - Last date for closing of admission.
15th July, 2009
Starting of the Academic session.
Same as the date of closing of admission
 - The waiting list should be activated only on the expiry of date of main list
 - The policy of refund of the fee, in case of withdrawal, should be clearly notified.

Depending on the time of withdrawal the retention fee can be different.

IX. CRITERIA AND WEIGHTAGES FOR ADMISSION

- ❖ Describe each criteria with its respective weightages i.e. Admission Test, GD, Interview etc.
Admission test 50 %, GD and interview 50 %.
- ❖ Mention the minimum level of acceptance, if any, for any criteria.
Such cut-offs exist only for the written test and these keep on changing from year to year depending on the performance of the candidates.
- ❖ Mention the cut-off levels of percentage & percentile scores (section-wise and/or total as case may be) of the candidates in the admission test who are called for GD/ Interview

The section-wise cut-offs in the different written tests shall be ascertained at the time of GD/PI by panel of experts.

- ❖ Mention last two years cut-off percentage & percentile (section-wise and/or total as the case may be) of the candidates called for GD / Interview.

N.A.

- ❖ Display marks scored in Test, GD, Interview etc. and in aggregate for all candidates who come for GD/Interview etc.

N.A.

Item No I - IX must be given in information brochure and must be hosted as fixed content in the website of the Institution.

YES